**APPENDIX No. 1**

**to the Offer**

**No. \_\_\_\_\_\_\_\_\_\_\_ dated "\_\_\_" \_\_\_\_\_\_\_\_\_ 202\_**

**CONSENT TO THE PROCESSING OF PERSONAL DATA**

**AUTHORIZED BY THE SUBJECT OF PERSONAL DATA**

**FOR DISTRIBUTION IN PURPOSE OF PROCESSING**

**DURING PUBLISHING AND DISTRIBUTION OF WORKS**

**IN SCIENTIFIC PUBLIСATIONS OF LOMONOSOV MOSCOW STATE UNIVERSITY**

I, the subject of personal data \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

 (Full name)

Contact Information\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

 (telephone number, e-mail address or postal address of the subject of personal data)

in accordance with the Federal Law of July 27, 2006 No. 152-FL “On Personal Data”, Requirements for the content of consent to the processing of personal data authorized by the subject of personal data for distribution, approved by the Order of the Federal Service for Supervision in the Sphere of Communications, Information Technology and Mass Communications of February 24, 2021 No. 18 freely, in my will and in my interest, give my consent to Lomonosov Moscow State University (TIN: 7729082090 OGRN: 1037700258694), located at the address: 119991, Moscow, Leninskiye Gory, 1 (hereinafter referred to as the Operator), to process my personal data and authorize their distribution on the specified information resources on the Internet in this way that personal data will be available to an unlimited circle of persons on the following conditions:

1. Consent is given to the processing and provision of access to an unlimited number of persons and other actions with the following personal data:
	1. Personal data that are not special or biometric:

last name, first name, patronymic (if any);

month, date and place of birth;

information about citizenship;

registration address;

Mobile phone number;

series and number of a civil (national) passport, information about the organization that issued the passport, date of issue;

mailing address;

E-mail address;

information on the academic degrees, scientists or academic titles;

information about the place of work and position;

WOS Research ID;

Scopus Author ID;

RSCI ID;

ORCID.

1. Information resources through which the Operator will provide access to personal data to an unlimited number of persons and other actions:

<https://msupress.com/>

1. The purpose of personal data processing: the implementation of the editorial and publishing activities of the Operator for the publication and distribution of works of science, literature or art created by the subject of personal data (hereinafter referred to as the Works), including by posting the Work on the information resources of the Operator
2. Categories and list of personal data, for the processing of which the subject of personal data establishes the conditions and prohibitions under which the received personal data can be transferred by the Operator processing personal data only through its internal network, which provides access to information only for strictly defined employees:
	1. Personal data that is not special or biometric:

month, date and place of birth;

information about citizenship;

registration address;

mobile phone number;

series and number of the civil (national) passport, information about the organization that issued the passport, date of issue.

1. Categories and list of personal data, for the processing of which the subject of personal data establishes the following conditions and prohibitions, including \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:
	1. Personal data that is not special or biometric:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Information resources through which personal data will be transmitted by the Operator in processing the personal data, only through its internal network or through information and telecommunication networks that provide access to information only for strictly defined employees:

System of Russian scientific journals (https://rng.riep.ru)

Scientific Electronic Library System eLibrary (https://www.elibrary.ru/)

The system for accepting obligatory printed copies of publications in electronic form of the Russian State Library.

CyberLeninka Electronic Library

EBSCO

1. The transfer (distribution, provision, access) of personal data authorized by the subject of personal data for distribution must be terminated at any time if a written request is sent to the Operator at the address indicated at the beginning of this Consent, containing the last name, first name, patronymic (if available), contact information (telephone number, e-mail address or postal address) of the subject of personal data, as well as a list of personal data, the processing of which is subject to termination. The personal data specified in this request can be processed only by the Operator to whom they are sent.
2. The validity of the consent of the subject of personal data, permitted by the subject of personal data for distribution, is terminated from the moment the Operator receives the request specified in clause 6 of this Consent.
3. This consent is valid all the time until the termination of the processing of personal data specified in clauses 6 and 7 of this Consent.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (date)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (full name) (signature)